MINUTES OF THE FINANCE & BUILDING COMMITTEE MEETING
Wednesday 25h February 2026 at 6.00 p.m.

1. **PRESENT:**
Fr Vincent CURTIS Tricia DAVIES Stephen DEPLA…..Martin HINNIGAN Albert PACE
Dawn STRAKER-COOK Jo WALSH

Fr Vincent opened the meeting with a prayer**.**
Stephen DEPLA, who had agreed to take over from Martin, was warmly welcomed.

2. **APOLOGIES**
Mike GRIFFITHS. Gabriel LOPEZ

3. **MATTERS ARISING FROM MEETING HELD ON 15th OCTOBER 2025:**
   - **Diagram for Exit Points - done**
   - **Bushes alongside parking area cut back**
   - **Second collection figures for newsletter – ACTION: Albert**
   - **Purchase of rugs for hall: in hand**
   - **Christmas hamper draw: approx.. £400** - **ACTION:** figure to appear in newsletter

4. **CURRENT BALANCE:**
Balance as of 31/12/25 was £17,441.75. Once the monies amounting to £2,816.96 (hall improvement fund £1,890.78; hardship fund £448.54; Parish Charity Project £477,64) are taken out, the true balance will be £14,624.79, This figure includes a donation of £1,000 from a parishioner.

5. **BREAKDOWN OF LAST YEAR'S ACCOUNTS/BUDGET/ESTIMATE FOR 2026**
See attached sheet**.** It is estimated that cleaning costs will increase and the Committee approved budgeting for improved access to the hall. **ACTION Mike and Albert.** The entire roof to the hall will need replacing and it was agreed to defer this by one year as advised by Mike. Mike estimates the cost will amount to around £8,000 to £10,000. The figure of £900 for servicing the gas boiler was found to be excessive but no alternative available currently.

6. **BUILDING WORK/REPAIRS: See above.** Also noted: the emergency exit door in the Church is not properly fixed. **ACTION**; Mike.

7. **HEALTH & SAFETY OFFICER'S UPDATE:** Martin's Report was circulated before the meeting, It is attached again for reference. Please see his remarks under Fire Risk Assessment.

8. **ANY OTHER BUSINESS**

   - **The Marian Sisters of the Poor, Nympsfield:** have appealed for financial help towards replacing a 30-year old water pump. The cost is estimated at £13,200. (The retreat centre here is attended by Father Vincent), **ACTION**: Father Vincent to make announcement also a newsletter entry.
   - The diocesan H & S representative, Ian Yarrow has urged attendance at a **3-day First Aid Course.** However, the Committee felt that this was unnecessary and unlikely to be helpful given that this would only provide us with one 'trained' first aider. We currently have at least one trained first aider in the congregation. Another suggestion was that a representative from St John's Ambulance, or similar, could be invited to do a training session, where a greater number of parishioners could attend. **ACTION: Albert.**

- Parishioners to be asked to renew their 100 Club annual membership. Jo thought that this could be held at £24. **Action: Jo**
- Jo said that workshops were planned to augment funds for the Hall Improvement project. £1,890 has been raised to date.
- **Parish BBQ:** Will be a strictly social event. Sunday 14th June is the agreed date.
- The committee thanked Martin for his dedication in fulfilling the role of H & S officer.

The meeting was brought to a close with a prayer.

THE NEXT FINANCE AND BUILDING COMMITTEE MEETING WILL BE HELD ON WEDNESDAY,13th MAY 2026 at 6.00p.m.