



MINUTES OF THE FINANCE & BUILDING COMMITTEE MEETING
Thursday 28th September 2023 at 6.00 p.m.

PRESENT:

Father Vincent CURTIS Tricia DAVIES Mike GRIFFITHS Martin HINNIGAN Chris HOOD Albert PACE
Dawn STRAKER COOK **Fr Vincent opened the meeting with the Lord's Prayer.**

1. APOLOGIES:

Arlene BAREA had tendered her resignation from the Committee and Albert had already thanked her for her past contribution. The Committee thanks to Arlene are recorded.
The minutes of the last meeting were approved and signed.

2. MATTERS ARISING from Meeting held 11th May 2023..

- Light above Crucifix on gable end of Church: put on hold
- Outside Sensor light above shed to be installed - **ACTION: Chris**
- Hook on Church Door: **To be fitted. ACTION: Mike.**
- Refurbishment of Presbytery top floor – almost completed.

3. CURRENT BALANCE / OTHER FINANCIAL MATTERS:

- Balance as of 15th September: £16,704.79 which includes some second collections and some Parish Project funds. It was confirmed that a second collection in respect of Catholic Education had been taken.
- Albert is awaiting a card reader for instant access to our account.

4. BUILDING WORK / REPAIRS:

- **Redecoration/refurbishment of top floor of Presbytery:** Work on 2 rooms almost complete with just plastering and carpeting remaining to be done. The plastering is estimated at a cost of £1,200 - £1,300, whilst the carpeting has yet to be costed: **ACTION: Mike.**
- Fr Vincent asked for the battery in the temperature control display panel to be replaced. **DONE by Chris**
- **Chris noticed that the fascia board around the sacristy light was rotten. This has to be replaced. ACTION: Mike.**

5. HEALTH & SAFETY OFFICER'S UPDATE:

- **MARTIN** reported that 71% of the requirements have been addressed with no major items outstanding.
- **Risk assessments for fire, asbestos, etc. have all been completed.**
- **MARTIN to seek the advice** of the Diocesan Health & Safety Officer regarding the question of Reinforced Autoclaved Aerated Concrete (RAAC) which might have been used in the construction of the Church.

6. A.O.B.

- **Parish BBQ:** Great feedback: all agreed it was an excellent and most enjoyable event.
- **Fund Raising Music Event:** final ticket sale figures not known as some purchases were made on line, but expected to be in excess of 80.
- **Heating Costs:** As the financial situation is dire...measures for keeping heating costs down were discussed: #KEEPING Church windows closed; #ENSURING that Hall radiators and water heaters are turned off when the Hall is not in use #INSTALLING a switch on the water heater **ACTION: Chris.** Parishioners are invited to inform committee members of their own money-saving suggestions. **ACTION: Father Vincent/Albert.**
- **Presbytery Landline/answer phone system:** Father Vincent asked if the current package could be **made more user-friendly.** **ACTION: Father Vincent/Martin** to look at what TESCO Mobile has to offer.
- Father Vincent reported that a mains cable had come down and was held up by a tree. **Albert has since contacted the electricity supplier and the cable secured.**

The meeting was brought to a close by Father Vincent and we gave Glory to God.

THE NEXT FINANCE AND BUILDING COMMITTEE MEETING WILL BE HELD ON
THURSDAY, 25th January 2024 at 6.00p.m.