



## MINUTES OF THE FINANCE & BUILDING COMMITTEE MEETING Thursday 11<sup>th</sup> May 2023 at 6.00 p.m.

### PRESENT:

Father Vincent CURTIS Arlene BAREA Tricia DAVIES Mike GRIFFITHS Martin HINNIGAN Chris HOOD  
Albert PACE Dawn STRAKER COOK

Fr Vincent opened the meeting with the Lord's Prayer.

1. **APOLOGIES:** None received. Chris HOOD has joined the committee and was warmly welcomed.  
The minutes of the last meeting were approved and signed.

### 2. MATTERS ARISING from Meeting held 2<sup>nd</sup> February 2023..

- Light above Crucifix on gable end of Church **ACTION: Chris/Martin.**
- Outside Sensor light to be installed - **ACTION: Chris**
- Hook on Church Door: To be fitted. **ACTION: Mike.**
- Refurbishment of Presbytery top floor – in hand.
- See also Health & Safety Officer's Update.

### 3. CURRENT BALANCE / OTHER FINANCIAL MATTERS:

- Balance as of 1<sup>st</sup> April: £16,279.14. This takes into account the money raised for the Parish Projects (see below) and some of the work carried out to the presbytery top floor.
- The gas/electricity bill for the first three months of the year amounts to £4,800; Having checked last year's records (following the meeting) Albert pointed out that the bill for the whole of 2022 amounted to £3,233.92. It was agreed that the Church heating would be turned off forthwith and turned on if the temperature fell. Lowering the thermostat would not make much difference.
- £352.92 has been raised so far and will be split between the 2 Parish projects

### 4. BUILDING WORK / REPAIRS:

- DAMAGED TAPE holding the mat under the Votive Candle Stand to be replaced. **ACTION: Mike**
- Church lighting: In hand: **ACTION: Chris**
- Redecoration/refurbishment of top floor of Presbytery: In hand **ACTION: Albert, Mike, Chris**

### 5. HEALTH & SAFETY OFFICER'S UPDATE:

- **MARTIN** has been assiduously addressing the areas requiring action as detailed in the on-line "Safety Toolbox":
- **EVIDENCE** of previous boiler inspection still to be sorted. **ACTION; Father Vincent.**
- **Father Vincent to obtain fire-retardant material from Melksham** for use under alter candles.

Once again MARTIN was thanked by Albert on behalf of the Committee for his dedication to the cause.

### 6. A.O.B.

- **Car Park:** The question of unauthorised car parking was brought up yet again. It was suggested that the car park should be shut once or twice a year to emphasise that this was a PRIVATE car park. The suggestion of a chain across the entrance was turned down by the Diocese.
- **Hall Cleaning:** Should be done by users/parishioners.
- **Annual St Edmund's BBQ:** Albert had been informed subsequent to the meeting by Angel Lopez that the date proposed coincided with the First Holy Communion and would have to be moved. **New date agreed as Sunday 18<sup>th</sup> June.**

The meeting was brought to a close by Father Vincent and we gave Glory to God.

THE NEXT FINANCE AND BUILDING COMMITTEE MEETING WILL BE HELD ON  
THURSDAY, 28<sup>th</sup> September 2023 at 6.00p.m.