



**MINUTES OF THE FINANCE & BUILDING COMMITTEE MEETING
Thursday 17th November 2022 at 6.00 p.m.**

PRESENT:

Father Vincent CURTIS Tricia DAVIES Mike GRIFFITHS Albert PACE Dawn STRAKER COOK

Fr Vincent opened the meeting with a prayer. The meeting took place in the Hall.

1. **APOLOGIES:** Arlene BAREA Martin HINNIGAN (post meeting).

2. MATTERS ARISING from meeting held on 1st September 2022

- **Mother & Toddler Group** : Heating/lights now turned off after use
- **Tables for Hall:** 4 purchased
- **First Aid Box in Sacristy:** Handed over to Carolyn Griffiths
- **Car Park:** Plan to install a physical barrier shelved
- **Harbour Project & Fund-raising Event:** Sale of concert tickets and donations at the event raised £1,723.00
- **This year's Parish Project raised a total of:** £3,428.68 (The breakdown is £1,723 from concert, £888 from Barn dance and the rest is smaller events in the early part of the year)

The minutes of the last meeting were approved and signed.

3. CURRENT BALANCE:

- Balance as at 30th September, less Harbour Project: £22,036.45. We owe £1,623 to the Harbour Project.

4. BUILDING WORK / REPAIRS:

- **Ultra Warm contacted** as leak detected – minimal damage to new carpet in lounge. Repair £90 including VAT- 2 year guarantee.
- **Annual Service** carried out: £95 + VAT plus £75 + VAT for fire in lounge + various extra bits: £315
- **Outside light** To be installed – Chris Hood to be contacted.

5. HEALTH & SAFETY OFFICER'S UPDATE:

- **NOTE: MARTIN SUBMITTED HIS REPORT ON 18TH NOVEMBER. SEE ATTACHED.**
- **In summary:** 2 new carbon monoxide alarms fitted in Presbytery.
- **Asbestos report:** done
- **Altar fabrics:** done by Fr Vincent.
- **Fire extinguisher drill** – to be done.

6 A.O.B.

- **Handle on hall door:** **ACTION:** Mike
- **Hook on hall door:** **ACTION:** Mike

The meeting was brought to a close by Father Vincent with a prayer.

**THE NEXT FINANCE AND BUILDING COMMITTEE MEETING WILL BE HELD ON
THURSDAY, 2nd February 2023 at 6.00p.m.**