



**MINUTES OF THE FINANCE & BUILDING COMMITTEE MEETING
Thursday 27th January 2022 at 6.00 p.m.**

PRESENT:

Father Vincent CURTIS
Tricia DAVIES, Martin HINNIGAN, Albert PACE,

Fr Vincent opened the meeting with The Lord's Prayer.

1. APOLOGIES: Arlene BAREA, Mike GRIFFITHS, Dawn STRAKER COOK, Mark TUCKER and Chris DRURY

2. MATTERS ARISING from meeting held on 30th September 2021:

- First aid requirements are in hand with Carolynn Griffiths
- Various electrical repairs and PAT testing are in hand with Chris Hood
- Tube light above the lectern can be replaced and spare tubes are available. Chris Hood will need a tower (scaffolding) and will require assistance. Martin has offered to assist.
- The wooden ramp was moved into the store at the end of the meeting.

The minutes of the last meeting were approved and signed.

3. CURRENT BALANCE:

The balance at the start of the year was £20,266 with one second collection of £550 to be paid in January. The balance at the start of this financial year is therefore £19,716.

4. BUILDING WORK/REPAIRS:

Prior to the meeting Mike had given detail of what had been done in terms of repairs.

- The boiler and heater in the presbytery have been repaired.
- The water meter has been installed and we have been given a credit note. We should save around £300/year going forward.
- Mike has given a commitment that with the help of the committee, we will concentrate on the top floor of the presbytery in the coming year. Details to follow

5. 2022 Budget

Albert presented details of the budget for the forthcoming year and this is enclosed as an appendix. In principle it is anticipated that the offertory will bring in a similar income to last year, which is down from pre-pandemic levels. The number of people contributing by direct debit where we obtain tax rebate remains healthy. Last year's heating and lighting bill amounted to in excess of £4,000. This is anticipated to rise substantially in the forthcoming year. The Parish levy has been reduced during the pandemic and it is uncertain what this will be during 2022. The commercial cleaner is up and running and is working well.

6. HEALTH & SAFETY OFFICER'S UPDATE:

A Fire Risk Assessment report has been commissioned and is available. Martin has read this through (and was present during the assessment) and there is nothing that requires immediate urgent attention. Martin will present any action that needs to be done in the next meeting.

As has happened before Martin reports that the demands from the diocese are becoming increasingly ominous. Martin stated that he will continue to help the church and Father Vincent but warns that the demands from the diocese may be excessive for our purposes.

6. A.O.B.

- Car parking is less of an issue and it has been decided that yellow hash lines are not necessary at this stage.
- Father Vincent reported on the increased training he is required to undertake.
- Chris Drury has asked offered his resignation from the committee due to ill health. The committee, and undoubtedly the congregation, wishes to thank Chris for his services and generosity over many years. Our best wishes go to Chris.
- Banking is currently being done by Albert as Moira is unwell.
- The store room has been tidied up.

The meeting was brought to a close by Father Vincent with a prayer.

THE NEXT FINANCE AND BUILDING COMMITTEE MEETING WILL BE HELD ON

THURSDAY, 12th May 2022 at 6.00p.m.