



MINUTES OF THE FINANCE & BUILDING COMMITTEE MEETING
Thursday 30th September 2021 at 6.00 p.m.

PRESENT:

Father Vincent CURTIS
Tricia DAVIES Mike GRIFFITHS Martin HINNIGAN Albert PACE Dawn STRAKER COOK

Fr Vincent opened the meeting with The Lord's Prayer. Albert warmly welcomed back those present to the first meeting in 18 months.

1. **APOLOGIES:** Arlene BAREA

2. **MATTERS ARISING** from meeting held on 30th January 2020:
Mike to remind Carolynn, as First Aid Officer, of the minimum First Aid requirements summarised by Martin...

The minutes of the last meeting were approved and signed.

3. **CURRENT BALANCE:**

The balance up to the end of August stands at £19,033.11.

4. **BUILDING WORK/REPAIRS:**

Albert gave an update on the work carried out over the last 18 months:

The old shower had been repaired.

A Smart Meter had been installed in the Presbytery

Ultra Warm have taken over the servicing of the gas boiler. Their callout fee is £70+VAT and the service charge is £80+VAT.

Chris Hood had installed new sockets by the sacristy and the musicians' area. He will have to be contacted re. carrying out the 5-year survey of the electrics.

Jobs required to be done:

- Outside lights don't work also lights above the cross and noticeboard.
- Tube light above the lectern to be replaced, also 2 other tube lights in the Church (spare tubes stored in the confessional). **ACTION: Chris Hood/Mike Griffiths/David Willetts.**
- The Diocese insists that the Presbytery Top Floor is refurbished, The idea is to concentrate on one room a year.
- Arlene had prepared a detailed note on what needs doing in the Presbytery. The stairs to the top floor need repainting and re-carpeting and some basic furniture bought. Carpets in in Presbytery (not the top floor) will be assessed for cleaning -= they are mostly in good condition **ACTION: Martin to assess priorities with Father Vincent.**
- Kathleen Joyce had asked that the kitchen in the Church Hall be modernised. It was mostly felt that this was a low priority.
- It was decided not to use the existing wooden ramp in the Hall for health and safety reasons.

5. **HEALTH & SAFETY OFFICER'S UPDATE:**

Martin reported that Anthony Hughes had been replaced by Lisa Williams.

6. A.O.B.

- Father Vincent asked that a new gate be installed to the Presbytery. The gutters need clearing out. **ACTION: Father Vincent/Mike.**
- Second collection totals to be brought up-to-date and sent off. **ACTION: Father Vincent/Albert.**
- Father Vincent said that car parking continues to be a problem with “outsiders” parking in the Church car park – mainly due to the on-going roadworks.
- Martin mentioned that some parishioners park indiscriminately at the rear carpark. **ACTION: Martin to pain yellow hash lines to stop people parking where they shouldn't.**

The meeting was brought to a close by Father Vincent with a prayer.

THE NEXT FINANCE AND BUILDING COMMITTEE MEETING WILL BE HELD ON

THURSDAY, 13th January 2022 at 6.00p.m.