

MINUTES

Member Church	Representatives Present
Calne Baptist Church	Sam King, Terry Mills, Stan Woods (Secretary)
Calne Methodist Church	Lyn Cooper (Incoming Chair), Derek Gard (Treasurer), Wendy Tucker
Dayspring Church	Carole West
Church of England Parish of Calne & Blackland	Bob Kenway, Kathryn Miller
Catholic Church of St Edmund	Vincent Curtis, Patricia Davies, Elizabeth Hitchens (Retiring Chair), Rosemanry Addington
The Meeting was Quorate	
Member Church	Apologies Received
Dayspring	David Halls
Church of England Parish of Calne & Blackland	David Munday
Calne Baptist Church	Francis Bosworth
<p>Polite Reminder: Clause 10 of the constitution states that. "A quorum of the Committee shall be one representative of each Member Church. In the unlikely event of a meeting not being quorate, <u>the minister and/or other representative of the absent member or members</u> are respectfully requested to check any decisions made in these minutes urgently and communicate their affirmation of them, or voice any amendments or objections to any of said content to the Secretary by email without delay, so that the business agreed at the meeting can progress as intended.</p>	

Welcome (Chair)

Elizabeth welcomed everyone to the meeting.

Opening Prayer (Bob Kenway)

In particular, Jacki Fox and Jenny Colby were remembered before God.

1. Apologies: As above

2. Minutes of the Meeting held 5th October 2017 were agreed and signed as a true record.

3. Matters Arising

a. Prayer for Christian Unity Event – Calne Methodist Church – Sun 21st Jan

As circulated in an email prior to the meeting, Wendy explained that Jacki Fox who had been organising and leading the Taize act of worship had been taken seriously ill. The event would continue however, with the refreshments as advertised at 4pm with a shorter Act of Worship and prayer for Christian Unity at 5pm. Members would uphold Jackie in prayer.

b. Songs of Praise – on the Green 2018

Following from the last meeting, it had been agreed that this would go ahead only if someone could be found to organise it. As no one had come forward, the event was dropped for this year.

c. Open the Book (Admin) Youth Matters

Members were reminded that the Open the Book team were still keen to find someone to provide administration services, which might or might not include some responsibility for costume organisation.

Action: Stan will write a short job description to help members put over the need more clearly.

Sam said that Open the Book was going quite well and schools and the children seemed to welcome it. It was noted by Bob that the Oldbury Benefice who had been running OTB for some time at Heddington and Cherhill schools were now struggling to keep it going.

There were a number of questions put at the meeting about the Open the Book scheme.

Action: Stan would insert a paragraph describing OTB into the minutes to inform members.

Open The Book – what is it about, and what are we doing in Calne?

Add text

- d. **Open Blue Bus Update:** The bus is completed. MOT and Electrical inspections passed. It is now located at a secure location (but not under cover) in **Hullavington (Army Base)**. In the medium to long term it is important for the bus to move local and under covered accommodation to optimise its useful life. There are no funds for Calne youth work, nor anyone to organise such a service at present. Youth work in Corsham and Malmsbury has council funding.

e. **Church Partnership Information Leaflet**

This is repeat request to members (if not already arranged) to take responsibility for placing and updating loaded leaflet folders at the agreed locations reiterated below:

Town Hall:

Library:

Christian Bookshop (16 Phelps Parade)

Estate Agents

Your Move (1 Wood Street):

Butfield Breach (2 The Square Wood St):

Atwell Martin (6 Bank Row)

Allen & Harris (17 High St)

C Homes (10 New Road)

Stan had offered to print the A5 sheets in small quantities for updating the folders. Printing commercial quantities was not cost effective since details can change. However, Derek said he could arrange small quantities commercially for free.

- f. **Lent course 2018** – This has been arranged by Wendy & Bob and poster and booking arrangement have been circulated. To clarify the cost of sessions: The opening Saturday “session” (a set of sessions) is to be considered as one session from a cost point of view, so this and the following four weekly sessions are £3 each.
- g. **Fairtrade Campaign** – Fairtrade Campaign – Church contacts & audit (SW)
Positive Audit responses: St Edmunds, Baptist Church, Methodist Church, St Laurence Hilmarton. Waiting for the Churches of the Calne & Blackland benefice to formally respond.
Action: Bob
- h. **FoodBank – Followup actions**
Mike Burns end of 2017 Foodbank report had been circulated.
Stan updated members about the approach to the Coop re their empty premises in Calne: After some time an answer from the SW Region Coop manager explained that

The Coop no longer owns the premises. They sold it and lease it back from the new owner. The SW Region Manager agreed to pass on our enquiry to the new owner.

Action: Stan to follow up in two weeks.

It was mentioned that Parish Nurse (Emma Colgrave) had started a soup kitchen ("*Souper Douper Kitchen*") at the Free Church Hall on the 1st Thursday of each month followed by "Life Matters" (*find the details on posters about these activities and other parish nursing initiatives at www.calne-baptist.org.uk/parishnursing*), or on the Calne Methodist website.

4. Chairman's Report

Elizabeth's comprehensive report was taken as read.

5. Treasurer's Report

Derek presented the accounts to be examined ready for the next meeting

The accounts were approved: Proposed by Stan Woods, Seconded by: Carole West

Derek presented options for Budgeting for 2018 to include the scope of "Open the Book". It was agreed to set aside £250 for OTB, with the option to ask for more if it became necessary.

Churches contributions set at £100 each (extra £100 to make £600 referred to by Derek will come from existing balance). This proposal is subject to confirmation by the five relevant finance "committees".

Action: Church reps to inform their respective treasurer's for action to approve.

Derek said he can get printing done cheaply when required.

Derek and Stan had met to discuss and agree the financial procedures and Derek has them in hand.

6. Election of Officers

New Chairman – Lyn Cooper (1st Year) was welcomed by Elizabeth and Lyn took the chair. Lyn had been selected by Calne Methodist in due rotation as a previous meeting.

A vote of thanks to Elizabeth the retiring chairman was proposed and unanimously agreed. It is custom for the churches within the Partnership to take turns in the chair.

The next church to follow Dayspring and after that the Parish Church.

Vice Chairman – Elizabeth Hitchens (ex-officio)

This was confirmed by custom within the Partnership that the outgoing chairman is appointed vice-chairman to maintain continuity for the first year of the new chairman.

Secretary – As no other nomination was put to the meeting Stan Woods was elected having agreed to stand for one more year, Proposed by Elizabeth Hitchens, seconded by Kathryn Miller. All in favour.

Treasurer – As no other nomination was put to the meeting Derek Gard was elected having agreed to stand for one more year, Proposed by Bob Kenway, seconded by Carole West. All in favour.

Derek proposed that the Accounts examiner should be Ms Louise Hale, seconded Sam King. All in favour.

7. Prayer (Lyn Cooper)

8. Annual Ratification of Foundation Statement

Stan read the statement to the meeting after which all affirmed it.

9. Dates for meetings during 2018

CMC Wed Apr 11th, SED: Thu Jul 12th, CBC: Wed Oct 17th, and CH: Thur Jan 17th all at 7.30pm

10. Alabare – Rosie Addington

Homes in Calne probably close to losing WCC funding and consequently losing properties (Green Square). But the supervisor feels there is a need in Calne for young people. (about 7 young clients currently). They use Foodbank and the Fairshare project (surplus food from supermarkets). The project is understood to cost about £46K per annum. They need access to two replacement funded properties to be available in Calne, rather than other local places in the interests of economy. It is understood they will try to apply for charitable funding as the statutory WCC funding is ending.

Action: Stan agreed to write to WCC (copy MP) re the loss of funding for this important charity. Rosie will get a profile of the charity and its work to allow Stan to compose a suitable letter.

11. Easter & Pentecost (20th May)

Agreed – “Good Friday Walk - Stations of the Cross” to start at the Methodist Church at 9.15am and end at the Baptist Church in a United Service at 11am - theme “No need for nails”. The walk route will depend upon the location of the banners placed in premises around the town.

Derek G will print route leaflets for free provided Lynn and Kathryn (who will produce the document) get it to him in good time.

Action: Lynn and Kathryn

“Taize” service in St Mary’s. Bob agreed that a United Taize style Pentecost Service could be held at St Mary's on Sunday 20th May at 6pm.

Action: Bob

12. Review of past year

Fully covered in the chairman’s report.

13. Any Other Business

Marden Vale Benefice presents a **“Candlemas Ceilidh”** Lansdown Hall, Derry Hill Saturday 3rd Feb at 7pm

Lent course – need help with refreshment – service tea and coffee – offers to Bob please. **Action: ALL**

14. Closing Prayer (Wendy Tucker)

Afternotes (not part of the minutes)

A matter arising from the October meeting (in item 9) was not followed up:

- Holding others in prayer: Bob said about holding other churches/persons and events in our prayers during the week of prayer. **Action: All churches** to send Stan prayer requests to be included in a table for circulation.
- Francis offered to handle the social media advertising aspect of week of prayer. **Action: Francis**

A matter arising from the October meeting was not followed up (re FOODBANK):

- a. **Wendy to approach** & write from the CPC to Cllr Glenis Ansell asking for her support to encourage the council to invite foodbank to present on the issues and seek their support on a way forward
- b. **Bob to approach** the Mayor, Cllr Tony Trotman with the same aim as to Glenis Ansell above.
- c. Other community organisations should also be approached, Chamber of Commerce, Lions, Rotary Club again encouraging them to engage with Foodbank issues and to indicate where they can support a change in Foodbank (not with food supplies, but support for a plan requiring funding. The meeting did not make it clear how these approaches should be made – no actionees).
- d. **Stan to write** from the CPC to Calne Area Board, asking them to agenda an item allowing Foodbank to present on this issue seeking their support for a way forward.