



**MINUTES OF THE FINANCE COMMITTEE MEETING
held on Thursday 3rd May 2018 at 7.30 p.m.**

PRESENT:

Father Vincent CURTIS

Arlene BAREA Tricia DAVIES Chris DRURY Mike GRIFFITHS Martin HINNIGAN

Albert PACE Dawn STRAKER COOK

Fr Vincent opened the meeting with a prayer.

1. APOLOGIES: None received

2. MATTERS ARISING:

Minutes of the meeting held on 8th February 2018 were approved and signed.

3. CURRENT BALANCE:

This now stands at approximately £20,000. The amount raised for Parish Charities, the Quiz Night, Second Collections have been taken into consideration

4. FUND RAISING:

- **Joint Curry & Quiz Night:** Tricia said that this event was poorly attended, most probably because of the change of date due to inclement weather in March. Nevertheless, a profit was realised, with £88.50 accruing to St Edmund's balance.
- **A number of events** are planned: **Plant Sale** – end of May (Teresa Quinn); **Summer BBQ** – June (John & Mary Cooke); **Barn Dance** – 15 June (Rob & Gabrielle Pickford); **An Arts Festival** – October (Paul Blake & John Cooke, in collaboration with the Calne Music & Arts Festival). **Churches Together** indicated that they would be interested in a joint Service in 2020.

5. BUILDING WORK / REPAIRS:

- **Presbytery Bathroom: Agreed: Mike GRIFFITHS** to go ahead with the work in July/August.
- **Hedge & Fence:** Two quotations for the work have been received. **Agreed: MIKE** (and a friend) to go ahead with the work in June. The point was made that the fence should be “see through” to enable one to see who might be on the other side.
- **Repainting/Repairing/Replacing of doors** (Church, Sacristy, Boiler Room): **Paul BLAKE** will draw up a list of jobs to be done.
- **Latch to secure main Church Door:** Tricia proposed this should be installed

- **Storage Cupboard for Children's Liturgy materials: Agreed:** Repaint and use small cupboard in store-room.
- **Garden Furniture:** AA, who have received a bequest recently, have purchased and will donate garden furniture for general use.

6. HEALTH & SAFETY MATTERS: (Martin HINNIGAN)

- **Emergency Lighting Signs:** Chris HOOD has quoted £30 per unit for 8 signs. Installation of the electrical circuit to the emergency exit will represent the bulk of the eventual cost. Chris will start the work next week.
- **MARTIN** has informed our insurers that the **Fire Risk Assessment** and **Manual Handling Procedures** required by them have been addressed and satisfactorily concluded.

7. A.O.B.

- **Melksham Parish:** In view of the fact that from late September Fr Vincent will have pastoral and liturgical responsibility for Melksham Parish, he proposed asking if they would bear half the cost of his stipend, business mileage, food and drink, national insurance contribution expenses. Possibly towards his pension contributions too.
- **Credit Union:** A letter has been received from this organization, thanking Father Vincent and his predecessor for making the Church Hall available to them for the last three years. They have now moved into the Library. It was **Agreed** to allow them access to the Hall to carry on with routine paper work until the end of their contract on 21st June.
- **St John's Seminary, Womersley:** A request for a donation towards the cost of refurbishing living accommodation in the seminary was received. **Agreed** that a donation of £200 would be made.
- **Diocesan Roadshow, St Joseph, Wroughton Thursday 17th May at 7.30pm:** Chris Drury volunteered to accompany Father Vincent to the above event.
- **Gas & Electricity Meter Readings:** In view of the change of suppliers advised by the Diocese, meter readings will have to be arranged.

Father Vincent brought the meeting to a close with a prayer and his thanks to all present for their attendance.

**THE NEXT FINANCE COMMITTEE MEETING WILL BE HELD ON
THURSDAY, 9th August 2018 at 7.30p.m.**