



MINUTES OF FINANCE COMMITTEE MEETING



held on Thursday, 15th December 2016

Present:

Father Vincent CURTIS

Arlene BAREA Tricia DAVIES Máire FLACK Mike GRIFFITHS Albert PACE
Dawn STRAKER COOK.

Apologies:

Martin HINNIGAN Charles TAYLOR

The meeting was opened by Father Vincent with a special prayer for the success of the meeting.

MATTERS ARISING:

Charities to be supported by the parish: At the open parish meeting on 27th November it was decided to support the Syrian refugees in Lebanon through the Christian charity ***Embrace the Middle East*** with the aim of raising £2000 over the course of next year.

Stained glass windows: The four small but heavy panels are stored in the garden shed and Parishioners would be urged to view them and offer suggestions for their usage. The commemorative plaque, also in storage, could be installed.

CURRENT BALANCE: This stands at £11,856.43.

FUND RAISING

Standing Orders : See AOB below.

100 Club: Tricia reported a successful outcome with more participants than envisaged. This has resulted in a surplus, after award of prizes of £8.50 per month. She suggested that this could go towards an additional super-prize of £50 every 6 months. This was agreed; we were reminded that half of the monies received at the outset would go to our identified charity.

Social Events: It was suggested that small sub-committees could be convened as and when a fund-raising event was identified. However, Father Vincent was keen that a Social Committee should be set up. An entry would be made in the Bulletin appealing to Parishioners to help; Father Vincent offered to verbally reinforce the appeal.

ACTION: Dawn to draft entry for the Bulletin.

Bingo Night: Albert is organising a Bingo Night for 24th February 2017 at St Edmund's School. Offers of help were sought. If convenient, Albert, Tricia and Arlene will meet to discuss arrangements with the school on Tuesday 10th January 2017. Further help will be needed at a later date.

ACTION: Tricia to liaise with school and confirm.

REPAIRS/FORTHCOMING EXPENSES/BUILDING WORK:

The threadbare bedroom carpet in Presbytery has been replaced..

Church Door/Windows: In hand. Mike has obtained a quote of £118 + VAT for repair to window mechanisms. **Approved by the Committee.**

Boilers: Will be inspected and serviced on Monday 19th in the Presbytery and Hall. At the same time, Albert will try to get the user name of Father Vincent's telephone changed: Fr Vincent had been experiencing problems with crossed lines and calls being cut short. **ACTION: Albert.**

Radiators: Working OK with the exception of the radiator in the sitting room, which will have to be drained. **ACTION: Albert.**

New Bathroom: Will be installed in the old kitchen in the Presbytery next year. A quote of £2,500 has been received.

HEALTH & SAFETY MATTERS

In the absence of the Health & Safety Officer, Martin Hinnigan, the following recommendations were discussed:

The annual **fire extinguisher** inspection had been done. The **PAT tests** will be carried out in January. Mike to create a calendar of "things to be done and when". **ACTION: Mike.**

It was confirmed that there was a chain on the back door of the Presbytery but other **safety precautions** were still outstanding. **Fire drill:** to be conducted.

ANY OTHER BUSINESS

Standing orders: In view of the proposed change of status of the Diocese to a limited company it was felt necessary to clarify whether standing orders would be affected. This would have to be done before Cari made an appeal for more parishioners to set these up. **ACTION: Albert to seek clarification from Diocese.**

Projected Budget for 2017: Albert had done some year on year figure-work and will submit his report in January when outstanding incomings and outgoings will have been received.

New hymn books have been purchased and are in use. The money raised more than covered the cost of the books.

Cleaner for the Presbytery: In hand. Fr Vincent had received an offer of help that very morning.

Ramp in Hall: The possibility of using the fire door and modifying the approach rather than the construction of a ramp was discussed. **ACTION: Mike and Albert**

Mothers & Toddlers Group: Will take place in the Hall from February 2017. OFSTED and Safeguarding certificates will not be needed as the mothers will have to take responsibility for the safety and security of their offspring.

Minutes of Finance Committee Meeting: Will be displayed in the Church porch.

Father Vincent brought the meeting to a close with a prayer and thanks to all present for their attendance.

**THE NEXT FINANCE COMMITTEE MEETING WILL BE HELD ON
THURSDAY, 16th FEBRUARY 2017 at 7.30p.m.**